**PROTECTION AND PERMANENCY M EMORANDUM, 15-12**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  September 11, 2015

**SUBJECT:**  Revision to the DPP-167 Consent to Voluntary Commitment

Please review the revision to the [DPP-167 Consent to Voluntary Commitment](https://manuals.sp.chfs.ky.gov/Resources/sopFormsLibrary/DPP-167%20Consent%20to%20Voluntary%20Commitment.doc) form. The revision was made due to a suggestion from a DCBS employee. A notary public signature line was added in order to expedite the voluntary commitment process. One notary public signature line would cover the parent or guardian signature and the other notary public signature would cover the signature of the authorized representative of the Secretary of the Cabinet for Health and Family Services. All involved parties would not have to be present at the same location in order to sign the document.

If there are any questions regarding this memorandum please contact:

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